

REALIST QUICK REFERENCE

Preferences

Users can customize specific search and Realist product features on the My Preferences page. Access Preferences from the Top Menu bar in Realist. After making the desired changes click the Save Changes button.

Property Search Options

- ***IMPORTANT SETTING CHANGE:*** Change the maximum amount of properties to view from 100 to 1000.
- ***IMPORTANT SETTING CHANGE:*** Choose YES to enable the Image Viewer.

Wild Card Search Options

- All these values should be ON. This will have Realist search the same way as the CBR Tempo system. By turning the wild card search ON the user will be able to perform a “begins with” search.

Comparable Property Report Options

- If the user does not want any of these values to print in the Realist CMA report these values can be changed to OFF.

Comparable Property Search Options

- This section sets up the default search criteria when running the Realist Comparable search.

Neighbor Search Options

- This section sets up the default search criteria when running a search for neighbors around a subject property.

Neighborhood Profile Options

- This section sets up the default search criteria when running a neighborhood profile for a subject property. The neighborhood profile searches demographic information as well as local schools and businesses.