

# Rand McNally RMC Map Grid

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**NOTE!** *Before entering a new listing, find the RMC Map Page, Map Bottom, and Map Side before adding the listing to MLS. If you forget, you can still hit the Map Property button at the bottom of the edit listing page, and find the RMC overlay coordinates on that page. Close the Map Property window, and you can continue adding your listing.*

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**NOTE!** *Note: You will want to obtain a copy of the "Rand McNally Columbus Street guide 8th edition" or newer map book. This is a printed map that can be used in the event that the Tempo Rand McNally RMC search is unavailable. This book allows you to obtain the same map page and grid information that is available in Tempo.*

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## Finding Rand McNally Search Information using Tempo

1. Log into Tempo and click on Search.
2. Find the long, grey tab labeled "Search Map" and click on this. You should get a map of central Ohio.
3. Locate two small white boxes in the upper right corner of the map.
4. Click on Locator in the upper right corner of the map. This feature will allow you to quickly jump to a location on the map.
5. In the small box that appears, enter the address information of the property to be listed. Ensure you are as complete as possible, entering at least the street number, street name, and city. Then click Search. Your map will zoom to the property.
6. Click the grey X in the upper right corner of the small locator box to close it.
7. Click on Overlays in the upper right corner of the map.
8. Check the box beside Rand McNally RMC and then the RMC grid will be drawn on the map.
9. The red LETTER is your RMC Map Bottom, the red NUMBER is your RMC Map Side. The bold 4 digit blue number is your Map Page.

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**NOTE!** *If you have difficulty seeing the map page, zoom until you can see this information. If you have difficulty seeing the Map Bottom and Map Side information, until you can see this information.*